

APPLICATION FORM

COURSE RECOGNITION FOR EMBA

STUDENT INFORMATION:

Last Name and first name: Student Number:

Executive MBA and specialisation: E-mail:

Address:

PREVIOUS STUDIES OR COURSES TO BE RECOGNISED				COURSES TO BE COMPENSATED AT TUAS		
	Name of the course from previous studies	Extent (ECTS)	Completion date and place	Course Code	Name of the EMBA course to be compensated	Extent (ECTS)
1						
2						
3						
4						
5						
6						
7						

I hereby apply for recognition of previous studies as listed above.

___ / ___ 20___

Student's signature

1	<input type="checkbox"/> Recommended <input type="checkbox"/> Recommended with amendments <input type="checkbox"/> Not recommended Justifications:	Supervisor Lecturer's signature Date:	4	<input type="checkbox"/> Recommended <input type="checkbox"/> Recommended with amendments <input type="checkbox"/> Not recommended Justifications:	Supervisor Lecturer's signature Date:
2	<input type="checkbox"/> Recommended <input type="checkbox"/> Recommended with amendments <input type="checkbox"/> Not recommended Justifications:	Supervisor Lecturer's signature Date:	5	<input type="checkbox"/> Recommended <input type="checkbox"/> Recommended with amendments <input type="checkbox"/> Not recommended Justifications:	Supervisor Lecturer's signature Date:
3	<input type="checkbox"/> Recommended <input type="checkbox"/> Recommended with amendments <input type="checkbox"/> Not recommended Justifications:	Supervisor Lecturer's signature Date:	6	<input type="checkbox"/> Recommended <input type="checkbox"/> Recommended with amendments <input type="checkbox"/> Not recommended Justifications:	Supervisor Lecturer's signature Date:

Entered in the credit register: ___ / ___ 20___

Signature of the Programme Manager

Signature of the IDLP Coordinator

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Annex 1

For those studies achieved in any languages other English, please complete the following complementary table:

Last Name and first name:..... Student Number:

PREVIOUS STUDIES OR COURSES TO BE RECOGNISED				
	Name of the course from previous studies	Translation into English (Note: obligatory information!)	Content description	Certificate's
1				
2				
3				
4				
5				
6				
7				

General terms and conditions at TUAS:

- If a student has completed a study period or its part that enhances professional skills previously in another institution, he/she can apply to have that knowledge accredited towards the programme from the University of Applied Sciences. The assessment for accreditation is evaluated by transcripts or other evidence.
- External modules are defined as courses offered only in WWEDU but are deemed equivalent to TUAS Master's level modules.
- Previous studies cannot be accredited towards the Extensive Project Report; it is mandatory to write an "extensive project report" in the programmes of the TUAS.
- A student has to complete at least 50% of the studies plus the Extensive Project Report in his/her programme. The maximum the student can obtain on recognition is 30 ECTS ((6 modules; please note: only modules can be recognized, not individual lectures of a module).
- The information provided by the student will need to be properly completed in order to get the approval of recognition. The Programme Manager decides upon the content and extent of accreditation based on the proposal of a teacher tutor. The responsibility of proving the extent and content of the studies lies with the student.
- The form completely filled in and signed will be sent, together with the corresponding copied certificates, to studienleitung@wwedu.com.
- The equivalent previous studies shall be entered in the column "Name of the course from previous studies". The ECTS earned in the previous studies shall be entered in the column "Extent (ECTS)". If the workload was not defined via ECTS do not fill in this column. The date and place of the equivalent previous studies shall be entered in the column "Completion date and place". The column "Course Code" shall not be filled in by the student. Only use the TUAS module denomination in the column "Name of the EMBA course to be compensated" (e.g. Management I, Business Law, etc). The ECTS according to the official curriculum of the TUAS executive MBA shall be entered in the column "Extent (ECTS)".
- One particular previous studies that already was used for the recognition of a TUAS module cannot be used for the recognition of a further TUAS module (e.g. a marketing previous studies of 6 ECTS cannot be recognized for both the TUAS modules Marketing I and Marketing II).

The Degree Regulations of Turku University of Applied Sciences has been issued and approved by the Board of Turku University of Applied Sciences on 11.2.2010.